



WEEKLY CALL-IN



Today's Topic: EMMS & Planon Refresher

MAY 7, 2020



Welcome to the Building Operations Workday/Planon Information Session

We will begin shortly.

- We have **muted your audio and turned off your camera** to ensure higher quality sound during the session. **Please ensure your audio and camera remain off** throughout the entire presentation.

Reminder: **Please use your real name.** To rename:

- Click the **Participant** icon in your zoom control bar
 - Click the **More** button
 - Click **Rename**
- We will **answer questions throughout the session** as time allows.
 - Click on the **Chat** icon at the bottom of your screen in Zoom
 - Type in your questions and view questions from colleagues
 - Moderator will pose questions to the host



YOUR HOSTS



Deb Capps
Change Manager



Marnie Anderson,
EMMS Change Team

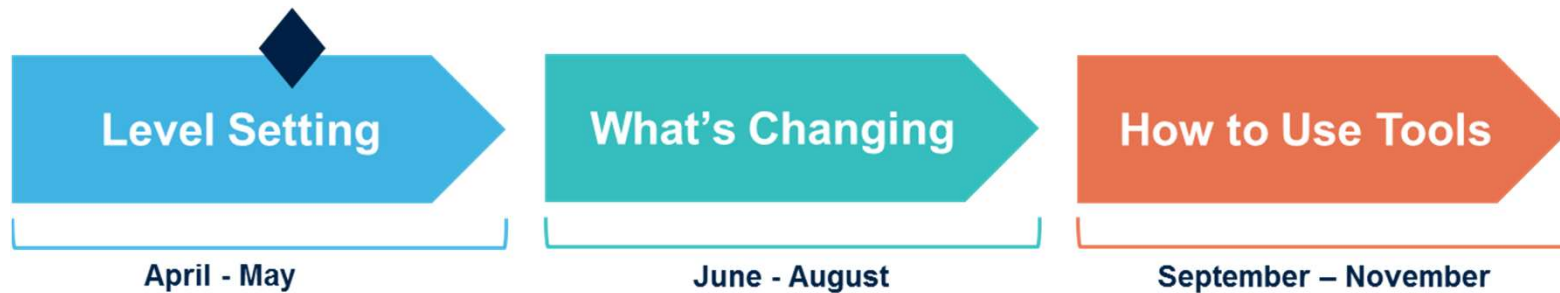




LOOKING FORWARD


Our goals for the weekly call-in are to:

- Support physical distancing while offering an opportunity to learn together
- Connect the dots on what will be different in the future
- Increase our confidence using technology
- Provide an interactive Q&A forum to deepen understanding





CALL IN APPROACH

Monday	Tuesday	Wednesday	Thursday	Friday
	Repeat content on Tuesday	1	 New content on Thursday	2
6	7	8	9	
13	14	15	TN Call-in Option #1	16
20	TN Call-in Option #2	21	TN Call-in Option #1	22
27	TN Call-in Option #2	28	TN Call-in Option #1	30
	TN Call-in Option #2			




TODAY'S DISCUSSION

- What is EMMS?
- The top 5 things to know about Planon
- Training and support
- Did you know?
- Looking ahead to future Planon call-ins



WHAT IS EMMS?

(Enterprise Maintenance Management System)

- ❑ Implement ~~PLANON~~ for management of maintenance, inventory and assets
- ❑ Adopt **best practice** processes to improve delivery of services
- ❑ Deploy Planon concurrent with  **workday** in **November 2020** to align with HR and Finance
- ❑ **Integrate** with UBC applications i.e.



WHAT'S IN SCOPE?

1. **Maintenance Management** (Service requests, work orders, planned and reactive maintenance, scheduling)
2. **Inventory Management** (Warehouse management, replenishment, PReqs, POs, receiving, returns etc.)
3. **Asset Management** (Building and grounds assets attached to work orders)
4. **Fleet Management**
5. **Contract and Financial Management**



1

UBC WILL ADOPT PLANON BEST PRACTICE PROCESSES



- Planon is easy to navigate
- Planon has search functionality and filters
- Planon delivers alerts/notifications for your action
- Planon's home screen is personalized by role – you only see what you need to see



2 UBC WILL CONFIGURE, NOT CUSTOMIZE PLANON



- Real-time Information
- Planon frequently introduces new features and functionality
- Configurations will address specific UBC operational needs
- Planon has an active user community and make changes to their software based on user feedback

~~PLANON~~



3 INTUITIVE INTERACE FOR ALL USERS PLUS MOBILE ACCESS



- ❑ Planon's mobile applications are iOS (iPhone, iPad) and Android compatible
- ❑ Unified view of information with drill down access to data as needed
- ❑ Technicians and warehouse stores people will be using mobile



4 PLANON WILL BE THE SOURCE OF TRUTH



- ❑ Planon will become the system of record for UBC's maintenance management, inventory management and asset management
- ❑ Planon will be integrated with other UBC applications (Workday, Archibus, ArcGIS, Laserfiche) to provide users with trusted and reliable information



5

PLANON IS SECURE

- ❑ UBC's Planon environment is securely hosted at Amazon Web Services (AWS) datacenter in Canada
- ❑ Both Planon and Amazon Web Services meet all federal and University privacy and security requirements



QUESTIONS?



TRAINING & SUPPORT



ZOOM POLL



LEARNERS & TECHNOLOGY READINESS



TECH SAVVY

I get it, what do I need to do...



EXCITED TO LEARN & ADAPT

I want to learn, and I need practice to feel comfortable with technology...



A LITTLE BIT APPREHENSIVE

I'm not comfortable with computers...

A FULL SPECTRUM OF TRAINING



PRE-TRAINING

Build foundational knowledge to ensure high-value sessions

TRAINING

Hands-on training with real-life scenarios to build competence and confidence

Go Live

POST-GO LIVE SUPPORT

Reinforce knowledge and skills to support knowledge acquisition in daily work

TRAINING TYPES



(Virtual) hands-on training

User-based, instructor-led training



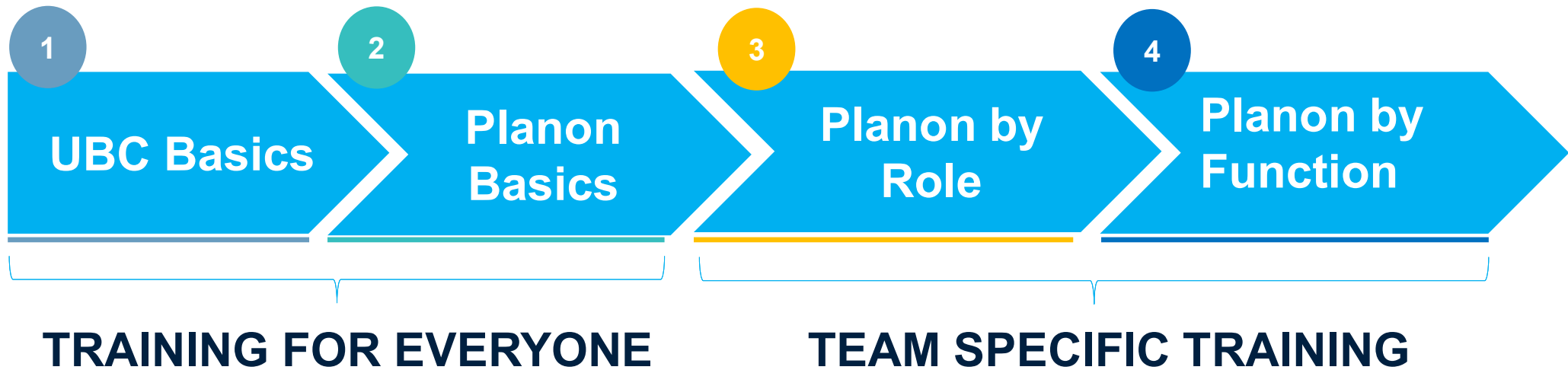
Online Self-Service
Training materials accessible via Canvas (CWL)



Help Hub & Buddy Network
Drop-in, 1-1 Help Pre-post Go Live



TRAINING CATEGORIES



QUESTIONS?



GETTING READY FOR PLANON





HOW CAN YOU PREPARE?

Be aware of what's coming

- Attend these call-in sessions
- Visit the EMMS website

Become familiar with what's coming

- Knowing what Planon look like
- Learn more about what's changing

Get Ready for Planon

- Attend training and practice Planon closer to go live
- Get your team feeling ready to use Planon

Go-live with Planon

- Get support post go-live
- Visit the Help Hub or ask your local Buddy



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**“What if we don’t change at all ...
and something magical just happens.”**



PLANON CALL INS: A LOOK AHEAD

- Planon: A look under the hood
- Planon: Basic navigation
- Planon: A journey – demos hosted by the EMMS functional team

DID YOU KNOW?



In Planon, you'll be able to make a reservation for tools or equipment using a visual calendar showing availability.

EXPLORE ON YOUR OWN





WAYS TO LEARN ABOUT EMMS & PLANON

1. Visit the [EMMS web site](#) which is updated weekly
2. Track monthly progress by visiting “[What’s Happening](#)”
3. Learn more about UBC’s commitment to keeping our personal information secure at <https://privacymatters.ubc.ca/>
4. Reach out to us via [email](#) with questions or concerns and we’ll respond as quickly as possible



<https://emms.ubc.ca>



THE UNIVERSITY OF BRITISH COLUMBIA
Enterprise Maintenance Management System