



## PURCHASING

**What is Purchasing?** Purchasing efficiently manages the procurement of materials and services. It streamlines the procurement process of creating purchase requisitions and workflow approvals, sourcing requisitions into purchase orders and tracking the receipt of materials and services. Purchasing will be implemented in Workday but purchasing transactions for maintenance related materials and services will be initiated from Planon.



**UBC Purchasing in Planon:** The scope of Purchasing includes:

- Purchase Requisitions
- Purchase Orders (Workday)
- Receiving
- Suppliers (Workday)
- Mobile Warehouse App

Note: The list above is representative only. Confirmation on what's in scope will be determined in Fall 2019.

**Integrations:** Planon will be integrated with Workday and potentially other UBC enterprise applications. During the project, a determination will be made on the system of record for each business process and communicated to users of each system.

